

# SYDNEY ROYAL HORSE SHOW 2023

## Step-by-step Guide to Withdrawals

### *HORSE SECTION*

Please note:

- Entry withdrawals prior to **6<sup>th</sup> March 2023** may be eligible for a refund of \$17 per class.
- Withdrawals prior to **27<sup>th</sup> March 2023** are eligible for a refund of stabling fees.
- Absence penalties apply for failing to withdraw exhibits **prior to 7.00am on the day** of the class, or Grand Parade.

Please follow the instructions below to assist you in submitting a withdrawal online.

### Step 1

Log in to MyRAS – [www.myras.org.au](http://www.myras.org.au)

### Step 2

Click “View Entries” under the relevant class.

The screenshot shows the MyRAS website interface. At the top, there is a navigation bar with 'Home' and 'Manage' links. Below this is a search bar for exhibitors. The main content area is titled 'Exhibitors & Entries' and features a 'Register another Exhibitor' button. A message from the RAS is displayed, followed by a search bar. The exhibitor profile for 'Miss Mary Smith' is shown, including her address and type. Three class cards are listed, each with a 'View Entries' button circled in red:

- 2023 Sydney Royal Horse Show - Breeds, Hacks & Harness**: There are 2 pending entries. Select 'Finalise Entries' to adjust or add more entries and process the payments.
- 2023 Sydney Royal Horse Show - Riding Competitions**: There are 1 pending entries. Select 'Finalise Entries' to adjust or add more entries and process the payments.
- 2023 Sydney Royal Horse Show - Showjumping**: There are 4 pending entries. Select 'Finalise Entries' to adjust or add more entries and process the payments.

### Step 3

Click the 3 dots on the right-hand side of the relevant entry.

Competition Entries

Entry Num...	Class	Exhibit	Exhibitor	Entry Date	Entry Status	Nominatio...	
38750	0855 - Jumping Contest Table A Article 238, 2.2.	Super Fast	Miss Mary Smith	22/11/2022 02:36 PM	Pending	Pending	⋮
38751	0856 - Jumping Contest Table A2 Article 238, 2.1.	Super Fast	Miss Mary Smith	22/11/2022 02:36 PM	Pending	Pending	⋮
38752	0857 - Jumping Contest Table A Article 238, 2.2.	Super Fast	Miss Mary Smith	22/11/2022 02:36 PM	Pending	Pending	⋮
38753	0858 - Jumping Contest Table A Article 238, 2.2.	Super Fast	Miss Mary Smith	22/11/2022 02:36 PM	Pending	Pending	⋮

### Step 4

Select "Withdraw Entry".

Entry Date	Entry Status	Nominatio...	
28/11/2022 01:25 PM	Submitted	Pending	⋮
28/11/2022 01:26 PM	Submitted		⋮
28/11/2022 01:46 PM	Submitted	Pending	⋮

View Entry Details

Withdraw Entry

### Step 5

Fill out the required fields, then click "Withdraw Entry".

#### Withdraw Entry

Entry Number: 40412

Class: 0567 - Open Show Hunter Pony, over 11.2hh & n.e. 12hh.

Reason \*

Comments

Supporting Documents

+ Add

Name	Attachment
Click Add to upload a new supporting document	

Cancel

Withdraw Entry

Repeat these steps for all entries to be withdrawn.